The Town of Kingston Organizational meeting was opened at 7:00 pm with a motion by Supervisor Hoffman, seconded by Deputy Supervisor Nelson. All approved. It started with Oaths of Office

Elected

Dave Hoffman – Supervisor, Recycling Coordinator, Cleaner
Vincent Nelson – Deputy Supervisor
Darren Wells – 2nd Deputy Supervisor, Recreation Director
Kenn Hurley – Town Councilman
Edward Moore – Town Councilman

Appointed

Rebecca Johnson – Planning Board Member
Heather Heddleson – Town Historian
Larry Queipo – Deputy Emergency Management Director
Everyone was sworn in by Town Clerk Nelson.

TOWN OF KINGSTON ORGANIZATIONAL MEETING JANUARY 5th 2026

Resolutions 1-27 to be read.

1. Salaries for elected officials and appointed officials shall be paid monthly. Salaries for Highway and Office Staff shall be paid according to the schedule listed in the Employee Guidebook (Revised December 2019).

2. All expenses are to be paid by Town voucher.

3. The Town Board authorizes the Supervisor to pay all bills received for public utilities services (such as electric, telephone, gas and fuel oil services, cell phones) as well as postage, freight, express charges, health and dental insurance, and payroll-related expenses in advance of the audit of claims. Claims for these payments shall be presented at the next regular Town Board meeting for audit.

4. The Town will reimburse mileage to officials and employees on Town business at the Federal Mileage rate of 72.5 cents per mile up to 250 miles per month. The Town Board must first approve any other mileage.

13. The 'regular' Planning Board Meetings will be held at 7:00PM on the third Monday of each month, in the Town Hall of the Town of Kingston except if said Monday is a State or Federal Holiday, then in that event planning board shall be held on the following Wednesday following the State or Federal Holiday. (In 2026, the Planning Board non-Monday meetings will be held on Wednesday, February 23rd).

14. The 'workshop' Planning Board Meetings will be held at 7:00PM on the first Thursday of each month, if necessary.

15. The Town Board authorizes the workdays, vacations, insurance buyout and insurance re-imbursement per the Employee Guidebook (Revised, December 2019).

15. The Town Board authorizes the workdays, vacations, insurance buyout and insurance re-imbursement per the Employee Guidebook (Revised, December 2019).

16. The Town Board authorizes the 2026 Town of Kingston Holiday schedule as recorded in the employee guidebook: New Year's Day, Martin Luther King Jr. Day; President's Day; Good Friday; Memorial Day; Juneteenth Day, Independence Day; Labor Day; Columbus Day; Election Day; Veteran's Day; Thanksgiving Day; Day after Thanksgiving; Christmas Day

17. The Town Board will use the adopted 2000 Resolution to establish retirement service credits for both elected and appointed officials

18. The Town Board hereby authorizes the Standard Workday & Reporting Resolution to the NYS Retirement System

19. The Town Board will conduct a year-end audit of all the Town financial books of the Town Justice, Town Clerk, Tax Collector, and Town Supervisor.

20. The Town Board has reviewed and adopts the Investment Policy for 2026.

21. The Town Board has reviewed and adopts the Procurement Policy for 2026.

PLANNING BOARD, TOWN, TAXES, ZONING	David Goodge
SPECIAL PROSECUTOR	Dana Blackmon
13. Town Planner	Crawford & Associates
14. Town Engineer	Crawford & Associates
15. Engineer for Special Projects	GPI
16. BUDGET OFFICER	Ryan Polacco
17. CLEANER, TOWN HALL	Dave Hoffman
18. OFFICIAL BANK FOR TOWN	Bank of Greene
County	
19. OFFICIAL NEWSPAPER	Dailey Freeman
20. OFFICIAL RADIO STATION	WKNY 1490AM
21. OFFICIAL TOWN WEBSITE	www.tokny.us
22. OFFICIAL TOWN E-MAIL	Bookkeeper@tokny.us
23. OFFICIAL TOWN FACEBOOK PAGE	Town of Kingston, New York
24. SENIOR COURT CLERK	Leanne Buchinger
DEPUTY COURT CLERK	Vacant
25. RECYCLING COORDINATOR	Dave Hoffman
26. PURCHASING OFFICER	Deborah Haubrich
27. DEPUTY TOWN CLERK	Rosalyn Borghere
28. DEPUTY TOWN CLERK II	Vacant
29. ASSESSOR	Daniel Baker
ASSESSORS' CLERK	Mary Secreto
30. DEP. HIGHWAY SUPERINTENDENT	Tom Cole
SECRETARY TO HIGHWAY	Stephanie Mabie
31. FLOOD PLAN ADMINISTRATOR	David Hoffman
	Bob Cologero
32. STORMWATER ADMINISTRATOR	Bob Cologero
	David Hoffman
33. RECREATION DIRECTOR	Darren Wells
34. PLANNING BOARD (5 Years)	Rebecca Johnson
	Robert Long
	Casey Schwartz
	Vacant
CHAIRMAN OF PLANNING BOARD	Dixon Onderdonk
ALTERNATE TO PLANNING BOARD	Samuel Curbelo
ALTERNATE TO PLANNING BOARD	Vacant
35. ZONING BOARD OF APPEALS (3 Year)	Steven Janeselwitz
	Amy Cole-Staccio
CHAIRMAN OF ZBA	Anthony Apel